

TO: City Council

FROM: Rosemarie Ives, Mayor

DATE: July 19, 2005

SUBJECT: Adoption of the National Incident Management System (NIMS)

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**I. RECOMMENDED ACTION**

By motion, approve the attached resolution adopting the National Incident Management System (NIMS).

**II. DEPARTMENT CONTACT PERSONS**

Tim Fuller, Fire Chief – 425-556-2202  
Steve Harris, Police Chief – 425-556-2528  
Andy Hail, Deputy Fire Chief – 425-556-2221  
Mark Hagreen, Police Commander – 425-556-2509  
Robert Schneider, Emergency Manager – 425-556-2130

**III. DESCRIPTION/BACKGROUND**

The City of Redmond must adopt the National Incident Management System (NIMS) to comply with Presidential Homeland Security Directive (HSPD)-5, February 2003, which established NIMS. Adoption is a condition of eligibility for future homeland security grants and reimbursement of costs expended during and after a declared disaster.

The primary purpose and goal of NIMS is to facilitate the most efficient and effective incident management standardized procedures for managing personnel, communications, facilities, and resources. NIMS will improve the city's ability and readiness, maintain first responder safety, and streamline the incident management process.

To facilitate the most efficient and effective incident management, it is critical that federal, state, local, and tribal organizations utilize standardized processes and procedures. Standardization includes terminology, organizational structures, interoperable communications, consolidated action plans, unified command structures, uniform personnel qualifications, uniform planning and training, comprehensive resource management, and designated incident facilities during emergencies or disasters.

The City's All-Hazard Emergency Plan and the Incident Command System (ICS) currently in use are in compliance with NIMS standards. The city's Office of Emergency Management will evaluate the city's current incident response and management capabilities and establish a timeframe for developing a strategy for full NIMS implementation.

#### **IV. IMPACT**

- A. Service Delivery: At the operational level, the City of Redmond has, in the past, and is currently institutionalizing the use of the Incident Command System (ICS) within its response activities. ICS has also been adopted within the framework of the city's All-Hazard Emergency Operations Plan which is in compliance with NIMS standards.
- B. Fiscal: Currently, there is no budgetary impact. The department is in the process of developing a strategy for full NIMS implementation.

#### **V. ALTERNATIVES**

- A. Do not adopt. The city would be out of compliance with federal law. Failure to adopt the National Incident Management System (NIMS) will preclude the city from receiving future Homeland Security grant funding. This may include all public safety grants in the future as well as reimbursement of costs associated with response to and recovery from a declared disaster.

#### **VI. TIME CONSTRAINTS**

Full NIMS compliance will not be required until the end of 2006. However, minimum NIMS requirements to be accomplished by October 2005 are as follows:

- Formally recognize NIMS and adopt by resolution
- Completion of NIMS 700 - online course for first responders
- Establish a NIMS baseline and determine requirements already met
- Establish a timeframe and an implementation strategy for full NIMS implementation
- Institutionalize the use of the Incident Command System (Department is already in compliance)

#### **VII. LIST OF ATTACHMENTS**

Attachment A: Resolution to Adopt the National Incident Management System (NIMS)  
Attachment B: Presidential Directive (HSPD) – 5  
Attachment C: Proclamation by the Governor

/s/ Andy Hail for Tim Fuller, Fire Chief

Date: 06/30/2005

Approved for Council Agenda: /s/ Rosemarie Ives, Mayor

Date: 06/30/2005

RS:ac

## ATTACHMENT A

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY OF REDMOND,  
WASHINGTON, ADOPTING THE NATIONAL INCIDENT  
MANAGEMENT SYSTEM (NIMS)

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WHEREAS, the President in Homeland Security Directive (HSPD)-5 directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS) that would provide a consistent nationwide approach for federal, state, local, and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to, and recover from domestic incidents, regardless of cause, size or complexity; and

WHEREAS, the City of Redmond's emergency response to critical incidents, whether natural or manmade, requires integrated professional management; and

WHEREAS, the National Incident Management System, herein referred to as NIMS, has been identified by the Federal Government as being the requisite emergency management system for all political subdivisions; and

WHEREAS, failure to adopt NIMS as the requisite emergency management system may preclude reimbursement to the City of Redmond of costs expended during and after a declared emergency or disaster and for training and preparation for such disasters or emergencies; and

WHEREAS, the Incident Command System (ICS) components of NIMS are already an integral part of various incident management activities throughout the City of Redmond, including current emergency management training programs and All-Hazard Planning;

THEREFORE, the Redmond City Council hereby establishes and adopts the National Incident Management System (NIMS) as its system of preparing for and responding to disaster incidents and as the city standard for incident management.

RESOLVED THIS \_\_\_\_ day of \_\_\_\_\_ 2005.

CITY OF REDMOND

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ROSEMARIE IVES, MAYOR

ATTEST/AUTHENTICATED:

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MALISA FILES, CITY CLERK

FILED WITH THE CITY CLERK:  
PASSED BY THE CITY COUNCIL:  
SIGNED BY THE MAYOR:  
EFFECTIVE DATE:  
RESOLUTION NO. \_\_\_\_\_

GARY LOCKE  
Governor



STATE OF WASHINGTON  
OFFICE OF THE GOVERNOR

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**PROCLAMATION BY THE GOVERNOR**

**WHEREAS**, the National Incident Management System (NIMS) has been developed by the Secretary of Homeland Security at the request of the President to integrate effective practices in emergency response into a comprehensive national framework for incident management; and

**WHEREAS**, the NIMS will enable responders at all levels to work together more effectively and efficiently to manage domestic incidents no matter what the cause, size or complexity, including catastrophic acts of terrorism and disasters; and

**WHEREAS**, federal departments and agencies are required to make adoption of NIMS by state and local organizations a condition for federal preparedness assistance after Oct. 1, 2004 (FY 2005); and

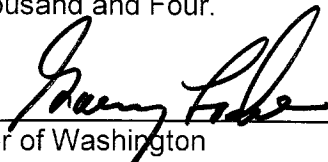
**WHEREAS**, the benefits of the NIMS will include:

- Standardized organizational structures, processes and procedures;
- Standards for planning, training and exercising;
- Personnel qualification standards;
- Equipment acquisition and certification standards;
- Interoperable communications processes, procedures and systems;
- Information management systems with a commonly accepted architecture;
- Supporting technologies – voice and data communications systems, information systems, data display systems, specialized technologies; and
- Publication management processes and activities.


**NOW THEREFORE**, I, Gary Locke, Governor of the State of Washington, do direct the agencies of the State of Washington and the Washington State Emergency Management Division to adopt and integrate the NIMS.



**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the seal of the State of Washington to be affixed at Olympia, this 30th of September, A. D., Two Thousand and Four.

  
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Governor of Washington

BY THE GOVERNOR:

  
\_\_\_\_\_  
Secretary of State  
ASST.

